



**PROTOCOL ON
INTERNATIONAL EDUCATIONAL COOPERATION**

between

**YILDIZ TECHNICAL UNIVERSITY
Istanbul, Republic of Turkey**

and

**UNIVERSITY OF MALAYA
Kuala Lumpur, Malaysia**

In order to promote further the existing cultural and educational cooperation between Turkey and Malaysia, Yıldız Technical University (YTU) and University of Malaya (UM) join in the following protocol on educational and scientific cooperation.

The two universities will endeavor to cooperate in education and research in areas of mutual interest. To the extent feasible, both universities will encourage direct contact and cooperation between faculty members, departments, research institutions and students.

I. AREAS OF COOPERATION

Specific areas of cooperation between the two universities may include, but are not limited to, the following:

1. Exchange of faculty;
2. Exchange of students;
3. Joint research activities, lectures and lectures via-e-learning;
4. Participation in seminars and academic meetings;
5. Exchange of published academic materials and other information;
6. Special short-term academic programs.

II. EXCHANGE OF FACULTY

1. Although travel expenses and living costs of exchange faculty and research scholars are not compensated by the host institution, in case additional financial support is needed it will be evaluated on an individual basis.

2. The host institution shall give access to libraries and other facilities to exchange faculty and research scholars.
3. Unless otherwise agreed upon, all exchanges are on the basis of reciprocity.
4. Faculty/scholar exchanges will normally be for the duration of one or two semesters, shorter or longer stays are possible, subject to mutual agreement.
5. Faculty/Scholar exchanges remain subject to the approval of the host institution.
6. Each professor remains on salary with the home institution during the exchange, and remuneration for special projects is subject to special negotiation.
7. Visiting professor/scholars must carry medical health insurance in accordance with the rules and regulations of the host institutions and/or the host government.
8. Teaching course loads and working hours and conditions shall normally be in accordance with established rules and practices of the host institution, subject to prior negotiation and agreement.
9. The Protocol between YTU and UM may be in any appropriate academic field at either institution, subject to the prior approval of the administration of the host institution.

III. EXCHANGE OF STUDENTS

1. Such applications are honored by YTU and UM on the principle of reciprocity. It is understood that both Parties will strive to designate only well-qualified students for participation in this Exchange Program and that the academic background of each exchange student as well as letters of recommendation, will be provided by the home institution to the host institution. It is also understood that exchange students must meet language proficiency requirements and any other academic requirements established by the host institution.
2. Exchange students shall be admitted as non-degree students for a period of one or two terms (fall or spring), or for both semesters, and for a maximum of one academic year.
3. On annual basis, each Party will nominate two (2) qualified student to the other.
4. Exchange students may take courses for credit, and the host institution shall issue a transcript and grades for exchange students under the same rules and regulations as for its degree-seeking students.
5. So long as the principle of reciprocity is maintained, tuition and fees shall be waived for exchange students by the host institution.
6. Exchange students shall be recommended by the sending institution and follow established rules and procedures set forth by the host institution.
7. Travel and living expenses for exchange students are borne by the students themselves, by a sponsor, or by the sending institution.
8. Students coming to YTU are required to get the proper visas prior to coming to Turkey so that it will be possible to acquire the Long Term Residence Permit in Istanbul.
9. An affidavit of Financial Support (AFS) for living expenses must be submitted in advance to the host institution by the exchange student(s).

IV. RENEWAL, TERMINATION, AND AMENDMENT

1. These Protocol are to be authorized by the official representative of both universities in two copies, and each party will retain one.
2. Except where specified and agreed upon, this Protocol will impose no financial obligation on the host institution.
3. The two institutions will evaluate each application in accordance with items pertaining to the implementation of the exchange programs based on this protocol.
4. The period of validity of this Protocol is for five (5) years. Thereafter, this protocol shall be renewed for a further period to be mutually agreed upon in writing by the Parties.
5. Notwithstanding clause IV (4) above, this protocol may be terminated by either Party giving written notice to the other at least six (6) months prior to the proposed date of termination. This Protocol will become effective at the last signing date by the authorized representatives of both institutions.
6. Items not covered by the Protocol may be determined and negotiated separately by both institutions without abrogating this Protocol; the Protocol may be amended with the consent of both parties.

V. NOTICES

Every notice, request or any other communication required or permitted to be given pursuant to this Protocol shall be in writing, in English and delivered personally or sent by registered or certified air mail or by courier or e-mail (which shall be acknowledged by the other Party) to the Parties at the addresses as stated below:

(a) If to UM: Faculty of Science
Attention: Head, Department of Science & Technology
E-mail: sci_tech@um.edu.my

Faculty of Engineering

Attention:

i. Assoc. Prof. Ir. Dr. Mohd Faizul Mohd Sabri- Head, Dept of
Mechanical Engineering

E-mail: faizul@um.edu.my

ii. Assoc. Prof. Ir. Dr. Suhana Mohd Said -Head, Department of
Electrical Engineering

E-mail: smsaid@um.edu.my

University of Malaya
50603 Kuala Lumpur
MALAYSIA

(b) If to YTU: YTU International Relations

Attention : International Cooperations and Joint Programs Unit

Lect. Aysel GÜLER, Lect. Dilek FINDIKOĞLU

E-mail : ayselg@yildiz.edu.tr, dilhan@yildiz.edu.tr

Yıldız Teknik Üniversitesi, Kışla Binası, A-1005

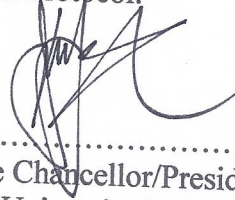
34220, Esenler/İSTANBUL/TÜRKİYE

Phone : 0090 212 383 32 05/06

This Protocol is signed in, in the city of Istanbul, Republic of Turkey and in the city of Kuala Lumpur, Malaysia. Each party holds one original signed Protocol.



Prof. Dr. Bahri Şahin
Rector
Yıldız Technical University
İstanbul, Republic of Turkey



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Vice Chancellor/President
The University Malaya
Kuala Lumpur, Malaysia

Datuk Ir. (Dr.) Abdul Rahim Hashim
Vice-Chancellor, University of Malaya

Date:

Date:

9 JAN 2019