



**PROTOCOL ON
INTERNATIONAL EDUCATIONAL COOPERATION**

between

**NAVAL ARCHITECTURE AND MARITIME FACULTY
YILDIZ TECHNICAL UNIVERSITY
İstanbul, Republic of Turkey**

and

**LEPL-TEACHING UNIVERSITY, BATUMI STATE MARITIME
ACADEMY (BSMA)
Batumi, Georgia**

In order to promote further the existing cultural and educational cooperation between Turkey and Georgia, LEPL-Teaching University, Batumi State Maritime Academy (BSMA) and Naval Architecture and Maritime Faculty of Yıldız Technical University (YTU) join in the following protocol on educational and scientific cooperation.

The two universities will endeavor to cooperate in education and research in areas of mutual interest. To the extent feasible, both universities will encourage direct contact and cooperation between faculty members, departments, research institutions and students.

I. AREAS OF COOPERATION

Specific areas of cooperation between the two universities may include, but are not limited to, the following:

1. Exchange of faculty members and research assistants;
2. Exchange of students;
3. Joint research activities, lectures and lectures via-e-learning;
4. Special short-term academic programs;
5. Carry out scientific research work together and publish the received results;
6. Carry out joint scientific conferences, symposiums, seminars and workshops;
7. Organize joint specialized and complex maritime scientific expeditions;
8. Exchange scientific literature, textbooks, methodic text-books, publications and educational programmes and other information materials;
9. Elaborate and publish joint scientific work, text-books and methodic text-books;
10. Try receive grants for joint scientific research and projects;

Page 1 of 3

11. Publish joint collection of scientific articles (magazines);
12. Render mutual assistance in organization of educational process;
13. Exchange lecturers/instructors for improving their qualifications, composing course of lectures, text-books and monographs, writing manuals, participation in scientific-research work and process of studies of the hosting educational institution;
14. Render mutual assistance in providing scientific, training and methodic literature;
15. Render mutual assistance in provision post-graduate training and retraining of certified maritime specialists in training centers of hosting institution;
16. Contribute to incorporation of programme of distance learning;
17. Systematically conduct co-operative cultural and sport activities;
18. Organize co-operative students' recreation programs

II. EXCHANGE OF FACULTY

1. Although travel expenses and living costs of exchange faculty and research scholars are not compensated by the host institution, in case additional financial support is needed it will be evaluated on an individual basis.
2. The host institution shall provide office space and give access to libraries and other facilities to exchange faculty and research scholars.
3. Unless otherwise agreed upon, all exchanges are on the basis of reciprocity.
4. Faculty/scholar exchanges will normally be for the duration of one or two semesters, shorter or longer stays are possible, subject to mutual agreement.
5. Faculty/Scholar exchanges remain subject to the approval of the host institution.
6. Each faculty member remains on salary with the home institution during the exchange, and remuneration for special projects is subject to special negotiation.
7. Visiting professor/scholars must carry medical health insurance in accordance with the rules and regulations of the host institutions and/or the host government.
8. Teaching course loads and working hours and conditions shall normally be in accordance with established rules and practices of the host institution, subject to prior negotiation and agreement.
9. The Protocol between BSMA and YTU may be in any appropriate academic field at either institution, subject to the prior approval of the administration of the host institution.

III. EXCHANGE OF STUDENTS

1. Such applications are honored by BSMA and YTU on the principle of reciprocity.
2. Exchange students shall be admitted as non-degree students for a period of one or two terms (fall or spring), or for both semesters, and for a maximum of one academic year.
3. Exchange students may take courses for credit, and the host institution shall issue a transcript and grades for exchange students under the same rules and regulations as for its degree-seeking students.
4. So long as the principle of reciprocity is maintained, tuition and fees shall be waived for exchange students by the host institution.
5. Exchange students shall be recommended by the sending institution and follow established rules and procedures set forth by the host institution.
6. Travel and living expenses for exchange students are borne by the students themselves, by a sponsor, or by the sending institution.
7. Students coming to YTU are required to get the proper visas prior to coming to Turkey so that it will be possible to acquire the Long-Term Residence Permit in Istanbul.



8. An affidavit of Financial Support (AFS) for living expenses must be submitted in advance to the host institution by the exchange student(s).

IV. RENEWAL, TERMINATION AND AMENDMENT

1. These regulations are to be authorized by the official representative of both universities in two copies, and each party will retain one.
2. Except where specified and agreed upon, this protocol will impose no financial obligation on the host institution.
3. The two institutions will evaluate each application in accordance with items pertaining to the implementation of the exchange programs based on this protocol.
4. The period of validity of this protocol is for five (5) years. The present protocol will be automatically prolonged for the following five (5) years if no party informs the other one about termination of protocol in the written form not later than six (6) months prior its expiration. This protocol will become effective at the time it is signed by the authorized representatives of both institutions.
5. Items not covered by the protocol may be determined and negotiated separately by both institutions without abrogating this protocol; the protocol may be amended with the consent of both parties.

V. MISCELLANEOUS


1. This protocol shall be carried out subject to availability of funds in an individual basis and written approval of both parties.
2. This protocol is not intended to be legally binding but simply expresses the intentions and understandings of the parties. It shall, however, form the basis of a specific project agreement to be drafted and executed in the future.
3. Any difference or disputes between the parties concerning the interpretation or implementation or application of any of the provisions of this protocol shall be settled amicably through mutual consultation or negotiations.


This Protocol is signed in, in the city of İstanbul, Republic of Turkey and in the city of Batumi, Georgia. Each party holds one original signed protocol.


Prof. Dr. Bahri Sahin
Rector
Yıldız Technical University
İstanbul, Republic of Turkey



Date **6. 02. 2018**


Irakli Sharabidze
Rector
Batumi State Maritime Academy
Batumi, Georgia



Date **6. 02. 2018**